



Transfers Between Foundation Accounts

A CSFPF Transfer request will be used to facilitate the transfer of funds between accounts.

- Funds must be available in an account for an expenditure or transfer of funds to occur.
- All withdrawal requests and transfers must be consistent with donor intent and compliant with any federal, state, CSU, CSUF, CSFPF and account restrictions/directives.
- All transfer forms must be completed with sufficient original supporting documentation attached to assure the correct appropriation of funds. If not apparent, a brief explanation must be included as to how the expenditure or transfer relates to the purpose of the account.
- An authorized account signer (who is an authorized university official) must approve expenditures and transfers from the account being expended against (two signers for amounts over \$3000).