

# Cal State Fullerton Philanthropic Foundation

## UA Administration and Finance

Financial Reports Portal Training  
July 2022  
Anh Chen

# Getting to the Reports Portal

- URL: <http://foundation.fullerton.edu/>
- Or go to [www.fullerton.edu](http://www.fullerton.edu), University Advancement, Foundation tab
- Click on Reports tab



## Report Description

Acct Info:	Account/Project name and number, Authorized signers, view only reports, Purpose of Account, if Endow, includes Dist #
Detailed Trans:	Revenue and expense detailed, Date , Invoice, Description, Amount, Balance of Object Code
GL Inquiry Bal:	Project, Project Title, Authorized Signers, Object Code and Name, Budget to Actual, Encumbrance,
Cash Bal:	Account/Project name and number, College Code, Fund, Cash balance
Campus Prg & Sch:	Project, Project Title, Month to Date, Fiscal Year to Date Actual, FYTD Encumbrances, Total FYTD Actual + FYTD Encmb,
Endowment:	Project, Project Title, Month to Date Trans Tlt, Fiscal Year to Date Actual, Endowment Inception to Date Summary
Endow BV to MV:	College, Account#, Distribution#, Endowment Account Name, Market Value, Book Value, Spending Distribution, Distribution Cash Balance

## FINANCIAL REPORTS

### *General Reports*

[Acct Info](#)[Detailed Trans](#)[GL Inquiry Bal](#)[Cash Bal](#)

### *Campus Program and Scholarship*

[Campus Prg & Sch](#)

### *Endowment Reports*

[Endowment](#)[Endow BV to MV](#)

# Selecting Report Type

- *Click report type*
- *Enter ad\campus username and password once*

## Online Report Access

Welcome to the Cal State Fullerton Philanthropic Foundation report portal. This site gives access to financial reports for accounts administered by CSFPF.

As a CSFPF account signer or report viewer, you will have access to these account reports.

Click on links below to **log-in** and access reports.

### FINANCIAL REPORTS

#### General Reports

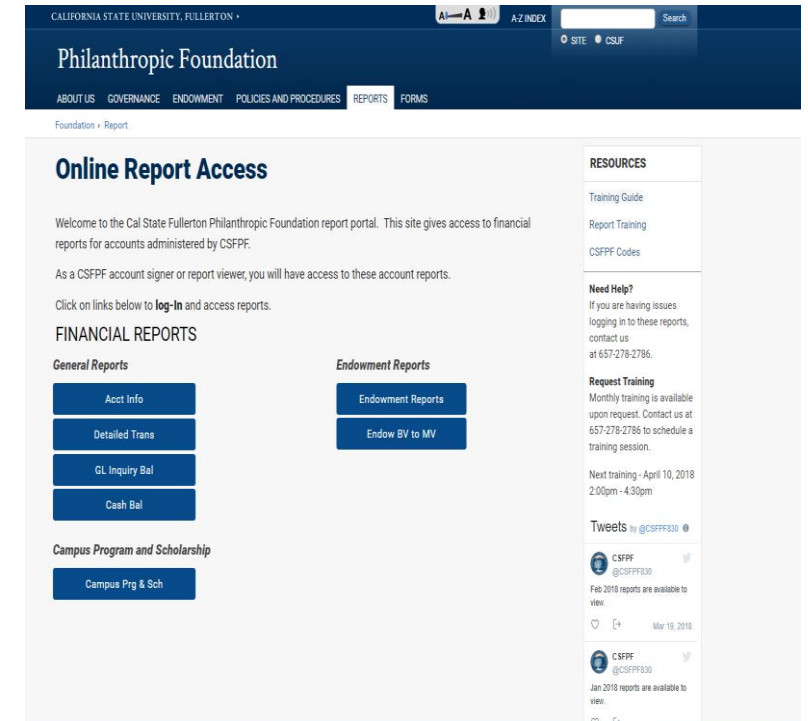
- Acct Info
- Detailed Trans
- GL Inquiry Bal
- Cash Bal

#### Campus Program and Scholarship

- Campus Prg & Sch

#### Endowment Reports

- Endowment Reports
- Endow BV to MV



- Ledger default: GP
- Use GL if retrieval data for 6/30/15 and prior
- Use GL Key as Project for individual account

## Account Info : GL\_KEY

CSFPF GL Key Account Signers - Report Access - Purpose / Department ID and College Code

Ledger (GL,GP)	GP
GL Key/Project:	*
Enter the department code:	*
Enter the college code:	*
Fund	*
Primary Signer:	*
GL Key Account Status	A

Add Prompt

[? Help](#) ☐ Open Report in New Window [Submit](#)

CSFPF GL Key Account Signers - Report Access - Purpose / Department ID and College Code

Ledger (GL,GP)	GP
GL Key/Project:	*
Enter the department code:	*
Enter the college code:	*
Fund	*
Primary Signer:	*
GL Key Account Status	A

Add Prompt

[? Help](#) ☐ Open Report in New Window [Submit](#)

# Account Info : GL\_KEY

CSFPF GL Key Account Signers - Report Access - Purpose / Departement ID and College Code

Ledger (GL,GP) GP

GL Key/Project: \*

Enter the department code: \*

Enter the college code: 500

Fund \*

Primary Signer: \*

GL Key Account Status A

Add Prompt

Help Open Report in New Window Submit

Use Department Code if available within College  
Use College Code for all college accounts

CSFPF GL Key Account Signers - Report Access - Purpose / Departement ID and College Code

Ledger (GL,GP) GP

GL Key/Project: \*

Enter the department code: \*

Enter the college code: 500

Fund \*

Primary Signer: \*

GL Key Account Status A

Add Prompt

Help Open Report in New Window Submit

CSFPF GL Key Account Signers - Report Access - Purpose

Page 1 of 41

Help Close

CSFPF GL Key Account Signers - Report Access - Purpose

Ledger Code	GP	Account Name	Status	Distribution Account	Misc Code 8
20000		COLL OF ENG & COMP SCI	A		
Director UNNIKISHNAN/MUNGUA/BARU/K					
<hr/>					
Primary Signer (Officer Code)	2546	Unnikrishnan, Raman	Report Access 1 (Supp Part 20)	2857	Murphy, Kimberly
Signatory 2 (Supp Part 17)	2027	Munguia, Ivan	Report Access 2 (Supp Part 21)	1749	Karg, Michael
Signatory 3 (Supp Part 18)	1089	Barua, Susamma	Report Access 3 (Supp Part 22)		
Signatory 4 (Supp Part 19)	2749	Kopecky, Lisa	Report Access 4 (Supp Part 23)		
Purpose Text: For use by the College of ECS at the discretion of the authorized account signers					

GL Key	Account Name	Status	Distribution Account	Misc Code 8	
20001	APPLIED RESCH.CNTR.OF SYS.SCI	A			
Director UNNIKISHNAN/MUNGUA/BARU/K					
<hr/>					
Primary Signer (Officer Code)	2546	Unnikrishnan, Raman	Report Access 1 (Supp Part 20)	2857	Murphy, Kimberly
Signatory 2 (Supp Part 17)	2027	Munguia, Ivan	Report Access 2 (Supp Part 21)	1749	Karg, Michael
Signatory 3 (Supp Part 18)	1089	Barua, Susamma	Report Access 3 (Supp Part 22)		
Signatory 4 (Supp Part 19)	2749	Kopecky, Lisa	Report Access 4 (Supp Part 23)		


User: Haseeb Akhtar Tailor  
Report: CSFPF\_GLKEY\_SIGN\_REPT  
Page 1  
Current Date: 10/21/2016  
Current Time: 15:49:10

Ready 10/21/2016 3:49:44 PM Production Environment



# Cash Bal : CSFPF Active Account Balance by College<sub>(CONT.)</sub>


CSFPF Active Account Balance by College / No Criteria

Project Key	*
Department Code:	*
College code	*
Fund	*
Fiscal Year Begin Date	7/1/2017
Enter the Report Date:	4/6/2018 

[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

CSFPF Active Account Balance by College / No Criteria

Project Key	90120
Department Code:	*
College code	*
Fund	*
Fiscal Year Begin Date	7/1/2017
Enter the Report Date:	4/6/2018 

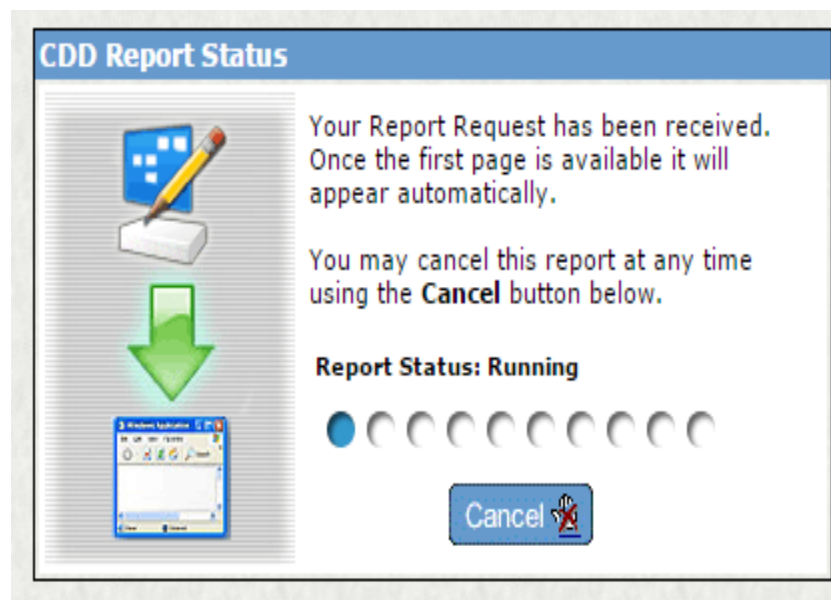
[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

From above given options Project Key/Department Code/College Code/Fund you can choose any option depending on requirements.

# Cash Bal : CSFPF Active Account Balance by College<sub>(CONT.)</sub>

After Entering Project Key it will direct to following window.

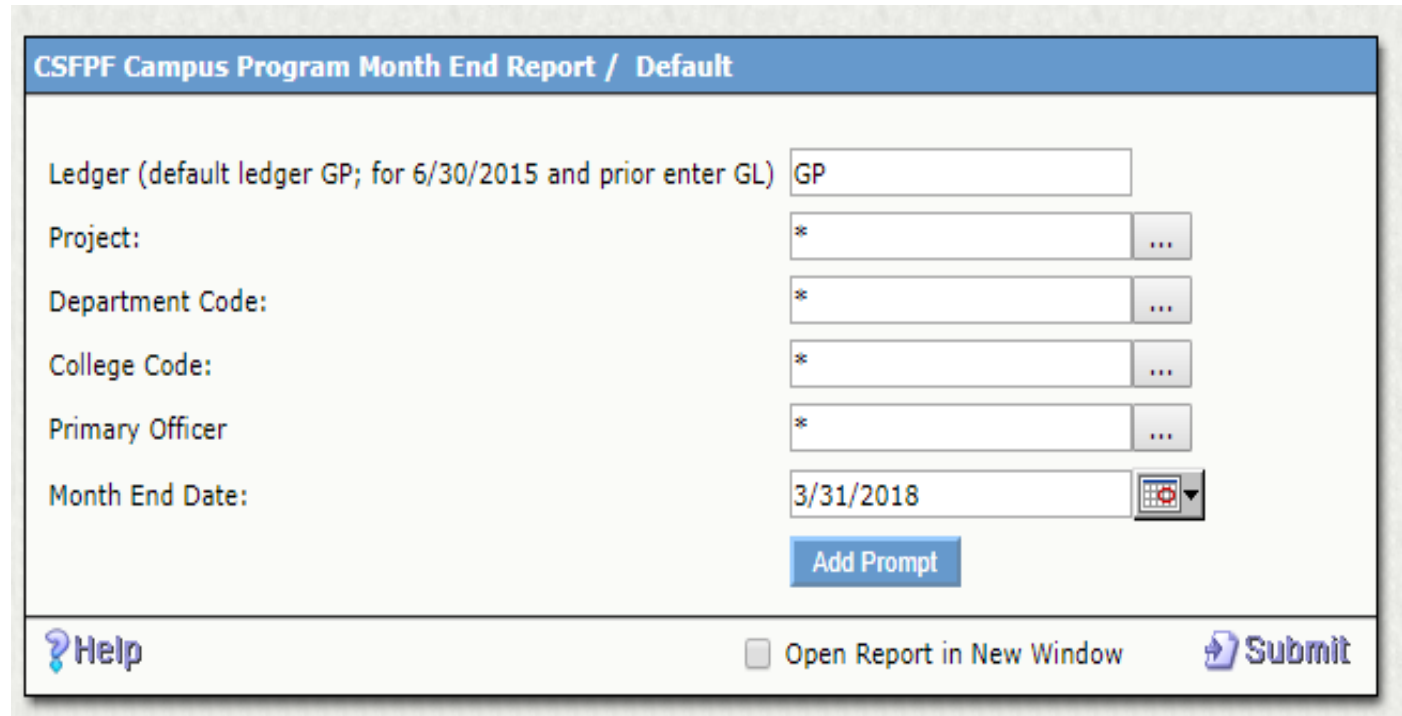


CSFPF Active Account Balance by College		
Report Date: 04/06/2018		
Funds Selected *		
Fund - Key - Description		Balance
College 180	VP University Advancement	
	08 - 90120 - ALUMNI ASSC LIFE MEM QUASI-ED	\$340,234.90
Total College VP University Advancement		\$340,234.90
End of Report		



# CSFPF Campus Program/Scholarship Report

- Ledger default: GP
- Use GL if retrieval data for 6/30/15 and prior
- Use Project for individual account
- If available ..., use drop down to select



The screenshot shows a web form titled "CSFPF Campus Program Month End Report / Default". The form contains several input fields and a date selector:

- Ledger (default ledger GP; for 6/30/2015 and prior enter GL):** A text box containing "GP".
- Project:** A dropdown menu with an asterisk (\*) and a three-dot menu icon.
- Department Code:** A dropdown menu with an asterisk (\*) and a three-dot menu icon.
- College Code:** A dropdown menu with an asterisk (\*) and a three-dot menu icon.
- Primary Officer:** A dropdown menu with an asterisk (\*) and a three-dot menu icon.
- Month End Date:** A date input field containing "3/31/2018" and a calendar icon.

Below the date field is a blue button labeled "Add Prompt". At the bottom of the form, there is a footer bar containing:

- A blue question mark icon followed by the text "Help".
- A checkbox labeled "Open Report in New Window".
- A blue arrow icon followed by the text "Submit".

# CSFPF Campus Program/Scholarship Report<sup>(CONT.)</sup>

Generating report using Project code as a parameter

CSFPF Campus Program Month End Report / Default

Ledger (default ledger GP; for 6/30/2015 and prior enter GL)

Project:  ...

Department Code:  ...

College Code:  ...

Primary Officer:  ...

Month End Date:

[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

CSFPF Campus Progr CDD Picklist [Close](#)

**GLK\_KEY** **GLK\_TITLE\_DL**

10000	MIHAYLO COLLEGE
10001	CENTER FOR FAMILY BUSINESS
10002	COLL OF BUSN & ECON DEANS ACT
10003	CTR FOR STUDY OF ECON OF AGING
10004	CNTR FOR STDY OF EMER FIN MKTS
10005	CTR FOR FAMILY BUSINESS SPECIA
10006	CBE ALUMNI FUND
10008	CBE STUDENT TUTORING CENTER
10009	ENTREPREURSHIP CENTER
10012	STEVEN BARRES MEM FUND ENDOW
10014	APICS/GUERTEN/BERGER ENDOWMENT
10015	CYNTHIA A. BROWN SCHOL ENDOW
10016	FAMILY BUSINESS COUNCIL ENDOWM
10017	CBE DEANS ENDOWMENT FUND
10018	MUTH FAMILY CHAIR FAMILY BUSNS
10021	FAITH GUTHRIE ENDOWED SCHLRSH
10023	REAGAN GRADUATE SCHOLAR ENDW
10024	FUND FOR EXCELLENCE ENDOW-CBE
10025	MCBE ENDOWED CHAIR
10026	MCBE SCHOLARSHIP ENDOWMENT
10027	MCBE FACULTY SUPPORT ENDOWMENT

[? Help](#) [Submit](#) [Done](#)

## CSFPF Campus Program/Scholarship Report<sub>(CONT.)</sub>

Sample report:

Drill down to show detailed

Month to Date- Current month

Fiscal Year to Date Actual will include July, August, Sept for Sept selection

Object Code 1025 is Cash Balance

Available Cash Net of Expenditure  
Encumbrances: 1025 minus PO

### Cal State Fullerton Philanthropic Foundation Campus Program Report Reporting Month: March 2018

		Month To Date Trans Ttl	Fiscal Year To Date Actual	FYTD Encumbrances	FYTD Actual + FYTD Encmb
<b>10000</b>	<b>MIHAYLO COLLEGE</b>				
<b>Assets</b>					
1025	Cash (excluding encumbrances)	(4,712.76)	522,478.39		522,478.39
	<b>Total Assets</b>	<b>(4,712.76)</b>	<b>522,478.39</b>		<b>522,478.39</b>
<hr/>					
<b>Revenues</b>					
6507	Gifts-Individuals-Other	2,840.11	35,911.68		35,911.68
6008	Administrative Services	(275.50)	(2,036.00)		(2,036.00)
6517	Premiums (Benefits Received)	16.93	901.53		901.53
	<b>Total Revenues</b>	<b>2,581.54</b>	<b>34,777.21</b>		<b>34,777.21</b>
<b>Transfers In (Out)</b>					
9690	Campus Prog 9000-Intrafund Tsf	(6,400.00)	16,650.00		16,650.00
	<b>Total Transfers In (Out)</b>	<b>(6,400.00)</b>	<b>16,650.00</b>		<b>16,650.00</b>
<b>Expenditures</b>					
<b>Personnel Expenses</b>					
8170	Employee Text Incentive		43.35		43.35
	<b>Total Personnel Expenses</b>		<b>43.35</b>		<b>43.35</b>
<b>Materials and Services</b>					
8117	Dues/ Membership/ Subscription		5,000.00		5,000.00
8148	Public Relations	877.25	1,174.05	4,500.00	5,674.05
8151	Program/Event Costs		7,500.00		7,500.00
8153	Rental-Building/Space			750.00	750.00
8184	Parking Expense		300.00		300.00
8200	Honorariums/ Prize/ Award		(1,000.00)		(1,000.00)
8205	Promotional Items		1,712.60		1,712.60
8276	CSFPF Credit Card Fees	17.05	362.55		362.55
8740	Catering/Receptions		250.46		250.46
	<b>Total Materials and Services</b>	<b>894.30</b>	<b>15,299.66</b>	<b>5,250.00</b>	<b>20,549.66</b>
	<b>Total Expenditures</b>	<b>894.30</b>	<b>15,343.01</b>	<b>5,250.00</b>	<b>20,593.01</b>
<hr/>					
<b>Available Cash Net of Expenditure Encumbrances</b>					<b>517,228.39</b>

# CSFPF Campus Program/Scholarship Report<sup>(CONT.)</sup>

CSFPF Campus Program Month End Report / Default


Ledger (default ledger GP; for 6/30/2015 and prior enter GL)

Project:  ...

Department Code:  ...

College Code:  ...

Primary Officer:  ...

Month End Date:  

[? Help](#) ☐ Open Report in New Window

CSFPF Campus Program Month End Report / Default


Ledger (default ledger GP; for 6/30/2015 and prior enter GL)

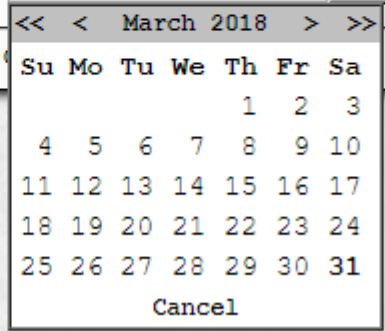
Project:  ...

Department Code:  ...

College Code:  ...

Primary Officer:  ...

Month End Date:  

[? Help](#) ☐ 

<< < March 2018 > >>						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Cancel						

# CSFPF Campus Program/Scholarship Report<sub>(CONT.)</sub>

Generating report using College code as a parameter

**CSFPF Campus Program Month End Report / Default**

Ledger (default ledger GP; for 6/30/2015 and prior enter GL)

Project:  ...

Department Code:  ...

**College Code:**  ...

Primary Officer:  ...

Month End Date:  ...

[? Help](#) ☐ Open Report in New Window [Submit](#)

**CSFPF Campus Program CDD Picklist** [Close](#)

GRP	GRP_DL
100	Foundation Activities
110	VP Student Affairs
120	Not in use
130	VP Academic Affairs
140	VP Administration
150	Not in use
160	Div of Human Resources
170	President's Office
180	VP University Advancement
190	Organizations/Special Programs
199	Not in use
200	College of the Arts
300	College of Business & Econ
400	College of Communications
500	College of Engineering/Comp Sc
600	College of Education
700	College of Health & Human Devl
800	College of Humanities & Soc Sc
900	College of Natural Sci & Math

[? Help](#) [Submit](#)

[Done](#)

# CSFPF Campus Program/Scholarship Report<sub>(CONT.)</sub>

Generating report using Department Code as a parameter

CSFPF Campus Program Month End Report / Default

Ledger (default ledger GP; for 6/30/2015 and prior enter GL)

Project:

Month End Date:

Primary Officer:

College Code:

**Department Code:**

[? Help](#) ☒ Open Report in New Window [Submit](#)

CSFPF Campus Program CDD Picklist Close

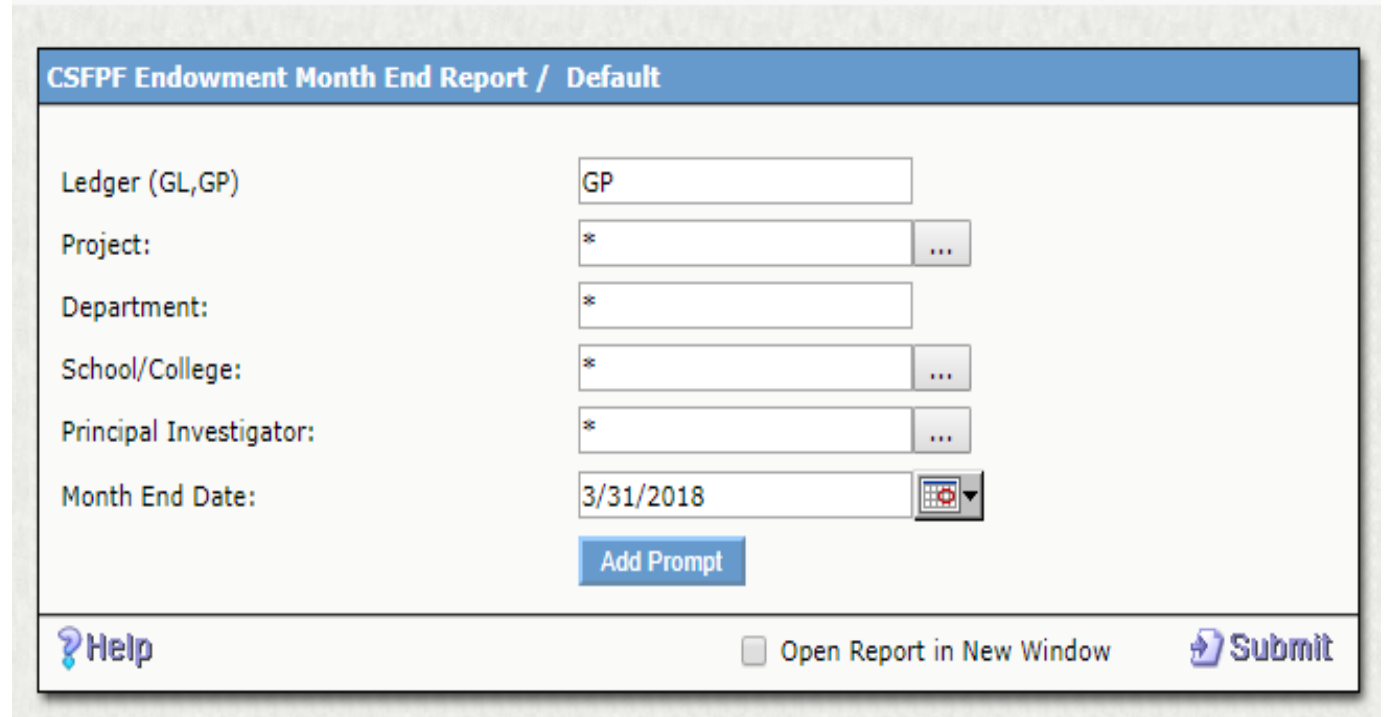
GRP	GRP_DL
0000	Unknown, To Be Determined
1004	Aboytia, Hilda
1005	Abdelwahed, Farouk
1006	Abbott, Pauline
1007	Arreola, Ivette
1008	Arellano, Karla
1009	Aguirre, Raymund
1010	Eanes, Berenecea Johnson
1011	Ahmed, Sawssan
1017	Adler, Louise
1018	Aranda, Milagros Peralta
1019	Arce, Laura
1020	Alexander, Jim
1021	Henderson, Cathy
1022	Adkins, Lauren
1023	Henkhaus, Gail
1024	Montooth, Gary
1030	Akciz, Sinan
1033	Al-Majid, Sadeeka
1036	Alvarado, Maricella
1037	Alvarez, Anthony

[? Help](#) [Submit](#) [Done](#)



# Endowment Report

- Ledger default: GP
- Use GL if retrieval data for 6/30/15 and prior
- Use Project for individual account
- If available ..., use drop down to select
- School for College Code
- Check Open Report for new window



The screenshot shows a web form titled "CSFPP Endowment Month End Report / Default". The form contains several input fields and a button:

- Ledger (GL,GP):** A text input field containing "GP".
- Project:** A text input field containing an asterisk (\*), followed by a dropdown arrow.
- Department:** A text input field containing an asterisk (\*), followed by a dropdown arrow.
- School/College:** A text input field containing an asterisk (\*), followed by a dropdown arrow.
- Principal Investigator:** A text input field containing an asterisk (\*), followed by a dropdown arrow.
- Month End Date:** A text input field containing "3/31/2018", followed by a calendar icon.
- Add Prompt:** A blue button located below the Month End Date field.





At the bottom of the form, there is a footer area containing:

- Help:** A link with a question mark icon.
- Open Report in New Window:** A checkbox that is currently unchecked.
- Submit:** A blue button with a document icon.

# Endowment Report (CONT.)

Generating report using Project code as a parameter

CSFPF Endowment Month End Report / Default

Ledger (GL,GP)	GP
<b>Project:</b>	* 
Department:	*
School/College:	* 
Principal Investigator:	* 
Month End Date:	3/31/2018 

[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

CSFPF Endowment M CDD Picklist [Close](#)

GLK_KEY	GLK_TITLE_DL
10000	COLLEGE OF BUSINESS & ECON
10001	CENTER FOR FAMILY BUSINESS
10002	COLL OF BUSN & ECON DEANS ACT
10003	CTR FOR STUDY OF ECON OF AGING
10004	CNTR FOR STDY OF EMER FIN MKTS
10005	CTR FOR FAMILY BUSINESS SPECIA
10006	CBE ALUMNI FUND
10008	CBE STUDENT TUTORING CENTER
10009	ENTREPRENEURSHIP CENTER
10012	STEVEN BARRES MEM FUND ENDOW
10014	APICS/GUERTEN/BERGER ENDOWMENT
10015	CYNTHIA A. BROWN SCHOL ENDOW
10016	FAMILY BUSINESS COUNCIL ENDOWM
10017	CBE DEANS ENDOWMENT FUND
10018	MUTH FAMILY CHAIR FAMILY BUSNS
10021	FAITH GUTHRIE ENDOWED SCHLRSHP
10023	REAGAN GRADUATE SCHOLAR FUND
10024	FUND FOR EXCELLENCE ENDOW-CBE
10025	MCBE ENDOWED CHAIR
10026	MCBE SCHOLARSHIP ENDOWMENT
10027	MCBE FACULTY SUPPORT ENDOWMENT

[? Help](#) [Submit](#)

[Done](#)

# Endowment Report (CONT.)

**CSFPF Endowment Month End Report / Default**

Ledger (GL,GP)

Project:  ...

Department:

School/College:  ...

Principal Investigator:  ...

Month End Date:

Help ☐ Open Report in New Window Submit

Cal State Fullerton Philanthropic Foundation					
Campus Program Report					
Reporting Month: March 2018					
		Month To Date Trans Ttl	Fiscal Year To Date Actual	FYTD Encumbrances	FYTD Actual + FYTD Encmb
90120	ALUMNI ASSC LIFE MEM QUASI-EDW				
Assets					
1056	Due to/from Pooled Investment		340,234.90		340,234.90
Total Assets			340,234.90		340,234.90
<hr/>					
Total Assets					
0001	# of Units		290.84		290.84
0002	Unit Offset		(290.84)		(290.84)
Total Total Assets					
<hr/>					
Revenues					
6418	Membership Adjustment		12,696.00		12,696.00
6722	Endwmt Pooled Invest Gain/Loss		17,834.89		17,834.89
6727	Spending Dist-Market Val Adjst		(9,317.87)		(9,317.87)
Total Revenues			21,213.02		21,213.02
<hr/>					
Transfers In (Out)					
Total Transfers In (Out)					
<hr/>					
Expenditures					
Materials and Services					
Total Materials and Services					
<hr/>					
Total Expenditures					
<hr/>					
Available Cash Net of Expenditure Encumbrances					
<hr/>					
<hr/>					
User: Yogesh Mhase					
Report:CSFPF_Campus_Prog_Month_End_Report					
Page: 1			Time: 13:12:58		
			Date: 04/09/2018		

# Endowment Report (CONT.)


Generating report using School code as a parameter

CSFPF Endowment Month End Report / Default

Ledger (GL,GP): GP

Project: \*

Department: \*

School/College: \* 

Principal Investigator: \*

Month End Date: 3/31/2018

Add Prompt

Help Open Report in New Window Submit

CDD Report Criteria Prompts

CSFPF Endowment CDD Picklist

Selection: No Criteria Default

Help

GRP	GRP_DL
100	Foundation Activities
110	VP Student Affairs
120	Not in use
130	VP Academic Affairs
140	VP Administration
150	Not in use
160	Div of Human Resources
170	President's Office
180	VP University Advancement
190	Organizations/Special Programs
199	Not in use
200	College of the Arts
300	College of Business & Econ
400	College of Communications
500	College of Engineering/Comp Sc
600	College of Education
700	College of Health & Human Devl
800	College of Humanities & Soc Sc
900	College of Natural Sci & Math

Done

Do... 10/21/2016 2:37:40 PM Production Environment

# Endowment Report (CONT.)

CSFPF Endowment Month End Report / Default

Ledger (GL,GP)	GP
Project:	* ...
Department:	* ...
School/College:	* ...
Principal Investigator:	* ...
Month End Date:	3/31/2018 ...

[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

CSFPF Endowment Month End Report / Default

Ledger (GL,GP)	GP
Project:	* ...
Department:	* ...
School/College:	* ...
Principal Investigator:	* ...
Month End Date:	3/31/2018 ...

[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

# Endowment Report (CONT.)

CSFPP Endowment Month End Report / Default

Ledger (GL,GP)

Project:  ...

Department:

School/College:  ...

Principal Investigator:  ...

Month End Date:  ...

[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

CSFPP Endowment Month End Report / Default

Ledger (GL,GP)

Project:  ...

Department:

School/College:  ...

Principal Investigator:  ...

Month End Date:  ...

[? Help](#) [New Window](#) [Submit](#)

Calendar for March 2018:

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Cancel						



# Endowment BV to MV<sub>(CONT.)</sub>

- Ledger default: GP
- Use GL if retrieval data for 6/30/15 and prior
- Use Project for individual account
- Spending Dist Bal End Date:  
Use Qtr End
- Endowment Bal Report Date-  
06/30/2016 -Acctg Period  
Endow for Jun= 12
- Endow Bal FY: 07/01/**2016**-  
06/30/2017 Use 2016

CSFPF Summary of Endow Info with Cash Balance Version 2 / No Criteria

Ledger (GL,GP)	GP
Project Status:	A
Endowment Project Code:	*
Department Code:	*
College Code:	*
Spending Dist Bal End Date	3/31/2018
Endowment Bal Report Date	06/30/2017
'As of' Acctg Period for Endow Bal (ie Sept=03,Dec=06,Mar=09,Jun=12)	12
Endowment Balance Fiscal Year (ex: 2015 is FY 7/2015-6/2016)	2016

[? Help](#) ☒ Open Report in New Window [Submit](#)

# Endowment BV to MV (CONT.)

- Use Project for individual account
- Use College Code for all College Accounts
- Use Department ID if available within College

CSFPF Summary of Endow Info with Cash Balance Version 2 / No Criteria	
Ledger (GL,GP)	GP
Project Status:	A
Endowment Project Code:	90120
Department Code:	*
College Code:	*
Spending Dist Bal End Date	3/31/2018
Endowment Bal Report Date	06/30/2017
'As of' Acctg Period for Endow Bal (ie Sept=03,Dec=06,Mar=09,Jun=12)	12
Endowment Balance Fiscal Year (ex: 2015 is FY 7/2015-6/2016)	2016

[? Help](#) ☒ Open Report in New Window [Submit](#)

# Endowment BV to MV<sub>(CONT.)</sub>

- Spending Dist Bal End Date: Use Qtr End
- Endowment Bal Report Date-  
06/30/2017 -Acctg  
Period Endow for Jun=  
12
- Endow Bal FY:  
07/01/**2016**-  
06/30/2017 Use 2016

CSFPF Summary of Endow Info with Cash Balance Version 2 / No Criteria	
Ledger (GL,GP)	GP
Project Status:	A
Endowment Project Code:	90120
Department Code:	*
College Code:	*
Spending Dist Bal End Date	3/31/2018
Endowment Bal Report Date	06/30/2017
'As of' Acctg Period for Endow Bal (ie Sept=03,Dec=06,Mar=09,Jun=12)	12
Endowment Balance Fiscal Year (ex: 2015 is FY 7/2015-6/2016)	2016
<a href="#">? Help</a> <input checked="" type="checkbox"/> Open Report in New Window <a href="#">Submit</a>	

# Endowment BV to MV (CONT.)

CSFPF Summary of Endow Info with Cash Balance Version 2

Page 1 of 1

Help

Close

**Cal State Fullerton Philanthropic Foundation**

Summary of Endowment Information

Endowment as of June 30, 2017 / Spending Distribution as of March 31, 2018

Ledger: GP

College/Area	Account #	Distribution #	Account Name	June 30, 2017 Market Value	June 30, 2017 Book Value	Spending Distribution 2017 - 2018
180	90120	90160	ALUMNI ASSC LIFE MEM QUASI-EDW	319,021.88	284,499.60	9,317.87
Total				319,021.88	284,499.60	9,317.87

## Endowment Report Ver. II

Provide Total market value and book value of endowments for your college

Spending Distribution if available

Cash balance for spending account

# GLIQBA: GL Inquiry Bal

GLIQBA-General Ledger Inquiry Budget to Actual\_CSFPF / Selection by Department

Ledger (GL,GP)	GP
Enter Account Status (A,I,C):	A
Enter your Account Number (Project Code) :	*
Enter the Department:	*
Enter the Division Code:	*
Enter the Fund Number:	*
Enter Object Code:	*
Enter the Report Date:	4/30/2018

[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

GLIQBA-General Ledger Inquiry Budget to Actual\_CSFPF / Selection by Department

Ledger (GL,GP)	GP
Enter Account Status (A,I,C):	A
Enter your Account Number (Project Code)	90120
Enter the Department:	*
Enter the Division Code:	*
Enter the Fund Number:	*
Enter Object Code:	*
Enter the Report Date:	4/30/2018

[Add Prompt](#)

[? Help](#) ☐ Open Report in New Window [Submit](#)

# GLIQBA: GL Inquiry Bal<sub>(CONT.)</sub>

Ledger Code: GP

Entity Code: 30

Entity Name: CSF Philanthropic Foundation

As of 04/30/2018

Fiscal Year 2017

## CSFPF General Ledger Inquiry - Budget to Actual

<b>Project</b>	<b>Title</b>	<b>Primary/Additional Signers</b>
90120	ALUMNI ASSC LIFE MEM QUASI-EDW	FSHR/GRBC/MTCHL/ALGRN-CHV/LCSN

Object Code	Description	Budget	Actual	Encumbrance	Budget Variance
0001	# of Units	0.00	290.84	0.00	(290.84)
0002	Unit Offset	0.00	(290.84)	0.00	290.84
1025	Due to/from Other Funds	0.00	0.00	0.00	0.00
1056	Due to/from Pooled Investment	0.00	340,234.90	0.00	(340,234.90)
3012	Restricted Fund Balance	0.00	284,499.60	0.00	(284,499.60)
3018	Gain/Loss Fund Balance	0.00	34,522.28	0.00	(34,522.28)
6408	Alumni Memberships	0.00	0.00	0.00	0.00
6418	Membership Adjustment	0.00	12,696.00	0.00	(12,696.00)
6507	Gifts-Individuals-Other	0.00	0.00	0.00	0.00
6551	From CSUF P-Card	0.00	0.00	0.00	0.00
6722	Endwmt Pooled Invest Gain/Loss	0.00	17,834.89	0.00	(17,834.89)
6727	Spending Dist-Market Val Adjst	0.00	(9,317.87)	0.00	9,317.87
8147	Other Direct Costs	0.00	0.00	0.00	0.00
9441	Alumni Membership/Oper Transfr	0.00	0.00	0.00	0.00
9690	Campus Prog 9000-Intrafund Tsf	0.00	0.00	0.00	0.00
9790	Trans from Campus Prog-9000s	0.00	0.00	0.00	0.00

User: Yogesh Mhase

Page: 1

04/09/2018 :Current Date

Report ID: GLIQBA\_CSFPF

12:55:31 :Current Time



# GLIQBA: GL Inquiry Bal<sub>(CONT.)</sub>

Ledger Code: GP

Entity Code: 30

Entity Name: CSF Philanthropic Foundation

## CSFPF General Ledger Inquiry - Budget to Actual

As of 04/30/2018

Fiscal Year 2017

**Project**

90120

**Title**

ALUMNI ASSC LIFE MEM QUASI-EDW

**Primary/Additional Signers**

FSHR/GRBC/MTCHL/ALGRN-CHV/LCSN

Object Code	Description	Budget	Actual	Encumbrance	Budget Variance
	Total Revenue	0.00	21,213.02	0.00	(21,213.02)
	Total Expense	0.00	0.00	0.00	0.00
	Net Revenue (Revenue minus Expense)	0.00	21,213.02	0.00	(21,213.02)
	Net Transfers In/Out		0.00		
	Beginning Fund Balance		319,021.88		
	Ending Fund Balance		340,234.90		
				<i>Note: Ending Fund Balance = Net Revenue plus Net Transfers In/Out plus Beginning Fund Balance</i>	
	Total Assets		340,234.90		
	Total Liabilities		0.00		
	Assets minus Liabilities		340,234.90		
				<i>Note: Assets minus Liabilities = Ending Fund Balance</i>	

User: Yogesh Mhase  
Report ID: GLIQBA\_CSFPF

Page: 2

04/09/2018 :Current Date  
12:55:31 :Current Time

# GLIQBA: GL Inquiry Bal<sub>(CONT.)</sub>

Dept ID with your College if available

Revenue Code (6\*), Expense Code (8\*),  
Transfer Code (9\*)

GLIQBA-General Ledger Inquiry Budget to Actual\_CSFPF / Selection by Department

Ledger (GL,GP)	GP
Enter Account Status (A,I,C):	A
Enter your Account Number (Project Code) :	90120
Enter the Department:	*
Enter the Division Code:	*
Enter the Fund Number:	*
Enter Object Code:	*
Enter the Report Date:	4/30/2018

Add Prompt

[? Help](#) ☐ Open Report in New Window [Submit](#)

GLIQBA-General Ledger Inquiry Budget to Actual\_CSFPF / Selection by Department

Ledger (GL,GP)	GP
Enter Account Status (A,I,C):	A
Enter your Account Number (Project Code) :	90120
Enter the Department:	*
Enter the Division Code:	*
Enter the Fund Number:	*
Enter Object Code:	*
Enter the Report Date:	4/30/2018

Add Prompt

[? Help](#) ☐ Open Report in New Window [Submit](#)

# Object Codes

Revenue Code (6\*), Expense Code (8\*), Transfer Code (9\*)

## Income

6507 Gifts  
6500 non-gifts  
6517 benefits

## Expense

8110 Advertising  
8112 Telephone  
8116 Conference expense  
8117 Dues/Subscriptions/Memberships  
8118 Board Relations  
8120 Services  
8123 Printing  
8142 Repairs and Maintenance  
8143 Supplies  
8146 Office Supplies  
8148 Public Relations (guests/faculty/staff)  
8151 Event Attendance  
8153 Room Rentals  
8155 Equipment Rentals  
8168 Student Scholarships

8170 food/beverages faculty and staff only  
8173 Staff Travel  
8174 Student Travel  
8175 Guest Travel  
8184 Parking  
8273 Mileage  
8205 Promotional Items  
8212 Postage  
8246 Cultivation (gifts to donors)  
8269 Salary  
8270 Benefits  
8731 Facility Rentals/Golf Course Payments  
8740 Catering/Receptions



# GLIQTR: Detailed Transactions

GLIQTR- GL Transaction Detail CSFPF / Default	
Ledger (GL,GP)	<input type="text" value="GP"/>
Beginning Date Range	<input type="text" value="7/1/2017"/>
Ending Date Range	<input type="text" value="3/30/2018"/>
Project:	<input type="text" value="*"/>
School/College:	<input type="text" value="*"/>
Division:	<input type="text" value="*"/>
Fund:	<input type="text" value="*"/>
Department:	<input type="text" value="*"/>
Principal Investigator:	<input type="text" value="*"/>
Entity:	<input type="text" value="*"/>
Object Code:	<input type="text" value="*"/>
Object Type (RV,XP,...):	<input type="text" value="*"/>
Subsystem ID:	<input type="text" value="*"/>
Person Entity ID:	<input type="text" value="*"/>
Reference:	<input type="text" value="*"/>
Batch ID:	<input type="text" value="*"/>
Job Number:	<input type="text" value="*"/>
Major Object:	<input type="text" value="*"/>
Budget Category:	<input type="text" value="*"/>



# GLIQTR: Detailed Transactions<sub>(CONT.)</sub>

GLIQTR- GL Transaction Detail CSFPF / Default

Ledger (GL,GP)

GP

Beginning Date Range

7/1/2017

Ending Date Range

3/30/2018

Project:

\*

School/College:

\*

Division:

\*

Fund:

\*

Department:

\*

Principal Investigator:

\*

Entity:

\*

Object Code:

\*

Object Type (RV,XP,...):

\*

Subsystem ID:

\*

Person Entity ID:

\*

Reference:

\*

Batch ID:

\*

Job Number:

\*

Major Object:

\*

Budget Category:

\*

GLIQTR- GL Transaction CDD Picklist

GLK\_KEY

GLK\_TITLE\_DL

10000

COLLEGE OF BUSINESS & ECON

10001

CENTER FOR FAMILY BUSINESS

10002

COLL OF BUSN & ECON DEANS ACT

10003

CTR FOR STUDY OF ECON OF AGING

10004

CNTR FOR STDY OF EMER FIN MKTS

10005

CTR FOR FAMILY BUSINESS SPECIA

10006

CBE ALUMNI FUND

10008

CBE STUDENT TUTORING CENTER

10009

ENTREPRENEURSHIP CENTER

10012

STEVEN BARRES MEM FUND ENDOW

10014

APICS/GUERTEN/BERGER ENDOWMENT

10015

CYNTHIA A. BROWN SCHOL ENDOW

10016

FAMILY BUSINESS COUNCIL ENDOWM

10017

CBE DEANS ENDOWMENT FUND

10018

MUTH FAMILY CHAIR FAMILY BUSNS

10021

FAITH GUTHRIE ENDOWED SCHLRSH

10023

REAGAN GRADUATE SCHOLAR FUND

10024

FUND FOR EXCELLENCE ENDOW-CBE

10025

MCBE ENDOWED CHAIR

10026

MCBE SCHOLARSHIP ENDOWMENT

10027

MCBE FACULTY SUPPORT ENDOWMENT

Done

Ledger (GL,GP)

Beginning Date Range

Ending Date Range

Project:

School/College:

Division:

Fund:

Department:

Principal Investigator:

Entity:

Object Code:

Object Type (RV,XP,...):

Subsystem ID:

Person Entity ID:

Reference:

Batch ID:

Job Number:

Major Object:

Budget Category:

Category:

Organization Key Status:

beginning Date Range

Ending Date Range

Project:

School/College:

Division:

Fund:

Department:

Principal Investigator:

Entity:

Object Code:

Object Type (RV,XP,...):

Subsystem ID:

Person Entity ID:

Reference:

Detch ID:

Job Number:

Major Object:

Budget Category:

Category:

Organization Key Status:

Object Summary:

Transaction Type does not equal [enter BF to exclude balance forward entries]

Help

Open Report in New Window

Submit





# GLIQTR: Detailed Transactions<sub>(CONT.)</sub>

GLIQTR- GL Transaction Detail CSFPF / Default

Ledger (GL,GP)	GP
Beginning Date Range	7/1/2017
Ending Date Range	3/30/2018
Project:	*
<b>School/College:</b>	*
Division:	*
Fund:	*
Department:	*
Principal Investigator:	*
Entity:	*
Object Code:	*
Object Type (RV,XP,...):	*
Subsystem ID:	*
Person Entity ID:	*
Reference:	*
Batch ID:	*
Job Number:	*
Major Object:	*
Budget Category:	*

GLIQTR- GL Transaction CDD Picklist Close

GRP	GRP_DL
100	Foundation Activities
110	VP Student Affairs
120	Not in use
130	VP Academic Affairs
140	VP Administration
150	Not in use
160	Div of Human Resources
170	President's Office
180	VP University Advancement
190	Organizations/Special Programs
199	Not in use
200	College of the Arts
300	College of Business & Econ
400	College of Communications
500	College of Engineering/Comp Sc
600	College of Education
700	College of Health & Human Devl
800	College of Humanities & Soc Sc
900	College of Natural Sci & Math

Done

Ledger (GL,GP)	
Beginning Date Range	
Ending Date Range	
Project:	
School/College:	
Division:	
Fund:	
Department:	
Principal Investigator:	
Entity:	
Object Code:	
Object Type (RV,XP,...):	
Subsystem ID:	
Person Entity ID:	
Reference:	
Batch ID:	
Job Number:	*
Major Object:	*
Budget Category:	*
Category:	*
Organization Key Status:	*

# GLIQTR: Detailed Transactions<sub>(CONT.)</sub>

GLIQTR- GL Transaction Detail CSFPF / Default

Ledger (GL,GP): GP

Beginning Date Range: 7/1/2017

Ending Date Range: 3/30/2018

Project: \*

School/College: \*

Division: \*

Fund: \*

Department: \*

Principal Investigator: \*

Entity: \*

**Object Code: \***

Object Type (RV,XP,...): \*

Subsystem ID: \*

Person Entity ID: \*

Reference: \*

Batch ID: \*

Job Number: \*

Major Object: \*

Budget Category: \*

GLIQTR- GL Transaction CDD Picklist

Ledger (GL,GP): 6481 Rental Caps/Gowns/Hoods

Beginning Date Range: 6491 Regular Registration

Ending Date Range: 6500 Other Operating Income

Project: 6501 Gifts-Organizations-Religious

School/College: 6502 Gifts-Organizations-Fnd Raising

Division: 6503 Gifts-Organizations-Corp/Busns

Fund: 6504 Gifts-Individuals-Alumni

Department: 6505 Gifts-Organizations-Foundation

Principal Investigator: 6506 Gifts-Organizations-Other

Entity: 6507 Gifts-Individuals-Other

Object Code: 6508 Gifts-Individuals-Parents

Object Type (RV,XP,...): 6509 In-Kind Donations

Subsystem ID: 6510 Gifts-Front & Center Tables

Person Entity ID: 6511 Split Interest Agreements

Reference: 6517 Premiums (Benefit Recipients)

Batch ID: 6550 From CSUF (S)

Job Number: 6551 From CSUF P-

Major Object: 6552 From CSUFAS

Budget Category: 6553 From Associat

Category: 6554 CSU Interagei

Organization Key Status: 6555 From Alumni

6556 SFS Returned

## CSFPF General Ledger Transaction Detail

Post Date	Sub Sys	Reference	Other Ref	PEID	Job #	Description	Debits	Credits	Balance
10000		MIHAYLO COLLEGE							
6507		Gifts-Individuals-Other							
07/02/2017	CR	CC_CP	U077CP01	CSFPF	2511815	CR 8182C10000	10.00		(10.00)
07/02/2017	CR	U077EF02	U077EF02	CSFPF	2513046	CR IOU/PAYROLL DEDUCTION	50.00		(60.00)
07/03/2017	CR	U077KT03	U077CR03	CSFPF	2511935	CR 8184T10000	170.00		(230.00)
07/05/2017	CR	CC_CP	U077CP05	CSFPF	2511881	CR 8186C10000	10.00		(240.00)
07/10/2017	CR	CC_CP	U077CP10	CSFPF	2514302	CR 8191C10000	85.00		(325.00)
07/11/2017	CR	CC_CU	U077CR11	CSFPF	2514486	CR 8192U10000	20.00		(345.00)
07/12/2017	CR	U077CK12	U077CR12	CSFPF	2514441	CR 8193A10000	150.00		(495.00)
07/13/2017	CR	U077KT13	U077CR13	CSFPF	2517416	CR 8194T10000	300.00		(795.00)
07/21/2017	CR	U077CK21	U077CK21	CSFPF	2522153	CR 8202A10000	350.00		(1,145.00)
07/22/2017	CR	CC_CP	U077CP22	CSFPF	2524972	CR 8203C10000	25.00		(1,170.00)
07/28/2017	CR	U077CK28	U077CR28	CSFPF	2528382	CR 8209A10000	134.13		(1,304.13)
07/31/2017	CR	CC_CP	U077CP31	CSFPF	2531785	CR 8212C10000	100.00		(1,404.13)
08/01/2017	CR	CC_CP	U087CP01	CSFPF	2532773	CR 8213C10000	160.00		(1,564.13)
08/02/2017	CR	CC_CP	U087CP02	CSFPF	2532776	CR 8214C10000	60.00		(1,624.13)
08/02/2017	CR	U087EF02	U087EF02	CSFPF	2536470	CR IOU/PAYROLL DEDUCTION	50.00		(1,674.13)

Used to request from  
Advancement services  
gift receipt information



# GLIQTR: Detailed Transactions<sub>(CONT.)</sub>

GLIQTR- GL Transaction Detail CSFPF / Default	
Ledger (GL,GP)	GP
Beginning Date Range	7/1/2017
Ending Date Range	3/30/2018
Project:	* ...
School/College:	* ...
Division:	* ...
Fund:	* ...
Department:	* ...
Principal Investigator:	* ...
Entity:	* ...
Object Code:	* ...
Object Type (RV,XP,...):	*
Subsystem ID:	*
Person Entity ID:	* ...
Reference:	*
Batch ID:	*
Job Number:	*
Major Object:	* ...
Budget Category:	* ...

GLIQTR- GL Transaction Detail CSFPF / Default	
Ledger (GL,GP)	GP
Beginning Date Range	7/1/2017
Ending Date Range	3/30/2018
Project:	* ...
School/College:	* ...
Division:	* ...
Fund:	* ...
Department:	* ...
Principal Investigator:	* ...
Entity:	* ...
Object Code:	* ...
Object Type (RV,XP,...):	*
Subsystem ID:	*
Person Entity ID:	* ...
Reference:	*
Batch ID:	*
Job Number:	*
Major Object:	* ...
Budget Category:	* ...

# Cal State Fullerton Philanthropic Foundation

**Contact:** [foundation@fullerton.edu](mailto:foundation@fullerton.edu)  
(657) 278-2786

**UA Administration and Finance Staff**

Anh Chen ext. 8387

Le Lam ext. 2934

Susan Cervantes ext. 4420